



# ERLINDA RIANA DEWI

## ACCOUNTING

### About Me

I'm a fresh graduate, but I've been working for 11 years. I'm a person who likes to work alone but I also like to work in a team. I like honesty and I like learning new things that will increase my value for the better



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Kanutan, Sumbermulyo, Bambanglipuro, Bantul, Yogyakarta

### LANGUAGE

- English (basic)
- Indonesia

### EXPERTISE

- Management Skills
- Creativity
- Auditing
- Negotiation
- Critical Thinking

### INTERNSHIP

- KJA ASP - ATIK SRI PURWATININGSIH

### EXPERIENCE

**PT Tri Lestari Dianmas / Account Receivable**  
**Jl. Kabupaten Kronggahan, Sleman**  
**2012-2014**

**I work in a division of Unilever, my jobdesc:**

Prepare billing notes for sales, Make repayment in the system, Create cash flow, Monitor accounts receivable balances.

**UD Utama Motor / Tax Accounting**  
**Jl. Parangtritis No.163 Yogyakarta**  
**2014- now**

Create financial statements for internal and external parties, Checking the disbursement of receivables, and debt repayment, Check and input account mutation, Monitoring of Receivables and Payables Balances, Calculating taxes that are owed by the company, auditing,

**Rosalyn Interior & Kontruksi / Freelance**  
**Jl. AM. Sangaji**  
**2021- now**

Turnover recap for tax reporting, Tax reporting, Tracing and vouching, auditing

### EDUCATION

**STATE SENIOR HIGH SCHOOL 2 BANTUL**

Social Science  
2009-2012

**PGRI UNIVERSITY YOGYAKARTA**

Bachelor of Accounting  
2019-2023  
IPK 3.6

### SKILLS SUMMARY

Ms. Word	Good
Scyla	Good
Accurate	Good
Jurnal ID	Good